
This is an excerpt from AP 351 – Alternative Delivery of Sensitive Materials

Roles and Responsibilities for Alternative Delivery

- A. The parent(s)/guardian(s) will access the request form for alternative delivery of the reproductive and/or sexuality content. Please see [Appendix D](#) for the PHE/CLE Alternative Delivery Request form.

Step 1: The parent(s)/guardian(s) will identify the curriculum they will teach and list on the request form **in consultation with the classroom teacher/principal**. Please refer to [Appendix C](#) for curriculum.

Step 2: The parent(s)/guardian(s) will record on the request form when the curriculum has been covered by placing a date in the space provided.

Step 3: Once the entire list of curriculum (listed on the form) has been covered, the parent will date and sign the bottom of the request form to verify that the teaching has occurred and is complete and return it to the school.

- Note: [Appendix E](#) outlines reliable sources of health information to assist the parent/guardian in their teaching.
- B. The school will file the form in the student’s file as evidence of alternative delivery of identified content.
- C. Report card comments will indicate that part PHE/CLE content pertaining to sexuality and reproduction were taught by the parent(s)/ guardians(s) outside the classroom.
- E.g. “Specific curriculum pertaining to the delivery of sensitive material (reproduction & sexuality) in PHE/CLE has been taught at home by the parent/guardian.”

In the case where the Alternative Delivery Procedure was **not completed** by the parent(s)/guardian(s), the school will fill out Appendix D (listing curriculum that was not taught) and place it in student’s file.

- D. Report card comments will indicate that parts of the PHE/CLE content pertaining to sexuality and reproduction were **not** taught by the parent(s)/ guardians(s) outside the classroom or a teacher inside the classroom, as is required.
- E.g. “The Alternative Delivery Procedure was not completed by the parent(s)/guardian(s); indicating specific curriculum pertaining to reproduction & sexuality in PHE/CLE has not been taught at home by the parent/guardian.”

For further information, please visit the district’s [Personal and Sexual Health website](#)

[Appendix A: Communication Letter home K-7](#)

[Appendix B: Communication Letter home 8-12](#)

[Appendix C: Curriculum in Detail with Examples](#)

[Appendix D: Request form for Alternative Delivery](#)

[Appendix E: Reliable sources of Health Information](#)