

Elementary Report Card (ERC) Troubleshooting

Has Your Access Been Denied?

Do you work in a job share or are you a prep coverage teacher trying to access multiple divisions?

Please check with your school secretary to see that you are listed as a “co-teacher” in MyEd. Then, ask your secretary (cc: principal) to email js-sas@sd68.bc.ca with your name, division(s) and subject(s) requested.

Not Working as Expected?

Are you getting a server error message? Email: helpdesk@sd68.bc.ca

Are you receiving HTML error message?

- Did you copy and paste in plain text? ([Tutorial](#))

Still having trouble, email a screenshot of the error message (Ctrl PrtScr) to helpdesk@sd68.bc.ca with “ERC help” in the subject line.



Learning to Use the ERC?

Click here for a [video](#) to get your oriented with the ERC.

Are you wondering how to [email](#) reports or email the [Learning at a Glance](#)?



Helpful Links

- [Reporting Guidelines](#)
- [NLPS Learns](#)

If you have further questions, email thelearningline@sd68.bc.ca.

Do you have suggestions to improve the ERC?

Email Director of Instruction, Jacquie Poulin: jpoulin@sd68.bc.ca.

