# E-Assess
# Tips and Tricks

**NANAIMO LADYSMITH PUBLIC SCHOOLS**

E-Assess can be used to electronically **record student responses** for K-3 PARS and ALPIN.

Intermediate reading screener and writing data can also be **collected and collated** using E-Assess for planning purposes.

## 1 Choosing a Browser
For the best view, use Google Chrome.

E-Assess is also accessible on electronic tablet.

## 2 Getting Started
The link to the EAssess database can be found on the Intranet page or on the Learning Portal.
Teachers can sign in using the same username & password as your email: first.last or firstinitiallastname.
If you're looking for instructions for EAssess, you may wish to view the 5 minute **English** or **French** tutorial on NLPS Learns.

## 3 Too Much Stuff
Click on the **three dots** at the top of a column.

In the dropdown menu, choose the columns you wish to view, print and/or download.

## 4 Where to begin?
Choose a subtest by hovering over the column titles. Click on the "**null**" adjacent to the student name to start entering student responses.
**Check** boxes for each correct response. Correct responses will be counted and automatically entered into the spreadsheet. If a student scores 0 correct, write "0" in the *notes* and "**Save Note**"

## 5 Nonsense Words Shortcut
Use the button on the home page to get the **word view.**

Teachers will be able to see the entire and the responses will populate into the corresponding columns in the spreadsheet.

## 6 Student View
Remember to print off the student view pages such as the letters, words or nonsense words found on the learning portal in the **NLPS Reading Screener** section. Visit the **Evaluation formative en lecture ALPIN** for the French material.
Use page protectors, so they can be re-used and easily be wiped down.

Please forward questions or comments to thelearningline@sd68.bc.ca with "E-Assess" in the subject line.